

Minutes-FS RRM Contractor Projects Compulsory Clarification Meeting

Date & Time: 08 October 2026 @ 11h00

Location: MS Teams

Batch 2

PROJECT NUMBER	PROJECT DESCRIPTION: CONSTRUCTION
X.004-105-2024/1	FOR THE ROUTINE ROAD MAINTENANCE OF NATIONAL ROUTE N1 SECTIONS 13 AND 14 AND NATIONAL ROUTE N8 SECTIONS 9 AND 10 IN THE XHARIEP DISTRICT, FREE STATE
N.001-167-2025/1	FOR THE ROUTINE ROAD MAINTENANCE OF NATIONAL ROUTE N1 AND N5 IN THE LEJWELEPUTSWA DISTRICT
R.034-035-2025/1	FOR THE ROUTINE ROAD MAINTENANCE OF NATIONAL ROUTE R34 SECTION 3 TO 5 IN THE LEJWELEPUTSWA DISTRICT
X.004-120-2024/1	FOR THE ROUTINE ROAD MAINTENANCE OF NATIONAL ROUTE R30 SECTION 1 TO 2 R34 SECTION 6 AND R730 SECTION 1 TO 3 IN THE LEJWELEPUTSWA DISTRICT
X.004-149-2026/1	FOR THE ROUTINE ROAD MAINTENANCE OF NATIONAL ROUTE R59 SECTION 2 TO 3 AND NATIONAL ROUTE R30 SECTION 4 TO B IN THE LEJWELEPUTSWA DISTRICT MUNICIPALITY

OPENING & WELCOME

The compulsory briefing meeting commenced at 11:00. ProcurementER8 welcomed all attendees to the meeting and further introduced the SANRAL Technical Representatives who presented the technical part and scope of works sections for the respective projects.

An overview of all five (5) projects was shared with all the attendees.

ATTENDANCE REGISTER

It was noted that an electronic attendance register had been made available to all participants. Tenderers were instructed to register their company and representative details on the electronic register and not to submit their details through the meeting chat.

PROJECTION AND DISCUSSION OF THE PRESENTATION FOR THE CLARIFICATION MEETING

Contact Person for Queries Related to the Projects

ProcurementER8@sanral.co.za- NOT for submission of tender offers. Tenderers who submit via the above email address will be immediately disqualified

Important Points Raised During the Clarification Meeting

- Tenderers are to note that the completion in full of the Form of Offer is mandatory and will lead to immediate disqualification if not complied with
- Tenderers are urged to carefully complete and verify this form before submission.
- Tenderers were reminded that evaluation and background verification of information submitted is thoroughly conducted, so to avoid disqualification, tenderers must submit valid information.
- A valid insurance certificate must be submitted; a letter of intent is not sufficient.
- The initial programme must be submitted, with the clarification indicating that the programme and cash flow plan should cover a minimum initial period of six months and may subsequently be updated.
- The five projects are advertised as one batch but are treated as separate contracts. Tenderers may submit for one, two or all three projects
- The tender document takes precedence over the briefing presentation unless a matter has been formally amended through an addendum issued on the SANRAL website.
- Tenderers must ensure that proposed key personnel comply with the applicable qualification, registration, experience and project allocation requirements.
- All clarification queries, including questions raised during the briefing, should be reduced to writing and submitted through the prescribed procurement channel within the stipulated period

SCOPE OF WORKS PRESENTATION

-The SANRAL Technical Representative explained the scope of works for these respective projects in detail by projecting a PowerPoint presentation

QUESTIONS RECEIVED FROM THE TENDERERS DURING THE CLARIFICATION BRIEFING

No.	Questions	Response
Q1	Clarification on which tender books were required to be printed for submission.	Tenderers were required to familiarise themselves with all three books. Particular attention was drawn to Book 1, which contains the returnable schedules and submission instructions. Tenderers were advised to use the Word or Excel versions of the relevant forms where provided.
Q2	Clarification on whether Books 2 and 3 had to be printed separately for each contract when submitting bids for multiple projects.	SANRAL referred tenderers to Clause C2.13.3 for guidance on submitting tenders for multiple projects. It was clarified that the returnable schedules and certificates, excluding the project-specific C forms, were to be submitted on a flash drive. Tenderers were reminded to review all books and the relevant project folders.
Q3	Clarification on whether the same construction manager and contract manager could be proposed for projects in different provinces.	The same personnel could be proposed across provinces. However, applicable limitations and the allocation of personnel could affect the number of contracts awarded to a tenderer.
Q4	Clarification on whether the additional information contained in Book 3 was required at tender submission stage or after the award of the contract.	SANRAL clarified that certain information in Book 3 was intended for post-award contract compilation. However, any information specifically required at tender submission stage had to be submitted with the tender.
Q5	Clarification on whether the RRM Contractor Technical Points Calculator had to be completed and included in the tender submission on the flash drive.	SANRAL confirmed that the calculator was required and advised that it had been revised under Addendum 1 to accommodate the change to the CIDB grading requirement. Tenderers were instructed to complete both the Technical Points Calculator and the relevant B forms. The calculator was intended to assist with the evaluation process, and the information would be verified against the B forms.
Q6	Clarification on whether subcontractor documentation had to be submitted with the tender or only after the contract had been awarded.	SANRAL clarified that subcontractor documentation was generally not required upfront at tender submission stage, except where applicable to the joint venture arrangement.
Q7	Clarification on whether a tenderer bidding for all five projects could submit one flash drive containing clearly labelled project folders or had to submit separate flash drives for each project.	SANRAL advised that submissions had to be clearly organised and identifiable per project. Book 1 was common to the projects, while the supporting documentation had to be appropriately separated and labelled.
Q8	Clarification on which joint venture partner's contact details, including the address, telephone number and email address, should be reflected in the forms where each partner submitted its own compliance documentation. The details of the partner with the higher CIDB grading should be used or whether either partner's details would be acceptable.	In the case of a Joint Venture (JV), the contact details, including the physical address, telephone number and email address, of the lead JV partner should be reflected in the relevant forms, provided that the tender documents do not prescribe otherwise. The lead partner's details should be used for communication purposes. The compliance documentation submitted by each JV partner should remain applicable to the respective partner.